

WILDE LAKE COMMUNITY ASSOCIATION

Wilde Lake Village Board Meeting Minutes

May 19, 2025

CALL TO ORDER: May 19, 2025, a hybrid regular working meeting of the Wilde Lake Village Board of Directors was called to order by the Chair Dr. Rathbun at 6:32 pm

MEMBERS PRESENT: Chair Kate Rathbun, Vice-Chair Francis Uy, Brandon Cogdell, Kevin McAliley, Edward Richards, and Village Manager Sharon Cooper-Kerr

APPROVAL OF AGENDA: The Agenda was corrected to remove removing action needed from Items #1 and #2 on the agenda. Mr. Richards moved to accept the agenda as amended. The motion was seconded. All in favor. None opposed. Motion carried.

APPROVAL OF MINUTES: The minutes were reviewed and approved as corrected. Mr. Uy moved to accept the minutes as corrected. The motion was seconded. All in favor. None opposed. Motion carried.

RESIDENT SPEAKOUT: Several Members and guests spoke with the Board. The sign-up sheet with names and topics is appended to and incorporated into these minutes.

ORDER OF BUSINESS

1. Davis, Agnor, Rapaport, & Skalny letter which terminates representation (Attachment A)

Dr. Rathbun presented the letter from DARS wherewith they terminated their representation of WLCA effective May 31, 2025 as they are ending their association management practice this month. She reported that she was working with the firm to ensure that we have a complete copy of the record. No action taken.

2. Clarification of Roles of Officers and Directors (Attachment B)

Dr. Rathbun presented a report to clarify the roles of the Village Manager; the term of office for the Board of Directors and the Columbia Council Representative; and the duties and powers of the Chair of the Board of Directors.

Dr. Rathbun expressed concern with the Board of Directors Handbook Section 2:7 which limits the right of a Director to represent the Association or to speak to the media without prior written permission from the Chair. She declined to require that Directors obtain her written permission pending the report from the Governance Committee on the Handbook as a whole. No action taken.

3. Board Agendas: format, additions, and attachments (Attachment C)

BOARD MEETING AGENDAS: The suggested policies and procedures were discussed. Consensus was reached that these items would be the foundation for the formal policy on preparation of the agenda with the following additions. The posted agenda shall include the draft minutes as well as the other documents. Presentations from officials, advisors or community groups shall be a separate item on the agenda instead of being included in Resident Speak Out. Item 3 concerning closed meetings shall be included in a specific policy and procedure for closed meetings. A procedure needs to be developed for residents to submit questions and complaints to the Village Manager if they choose.

RESIDENT SPEAK OUT: The suggested policies and procedures were discussed. Consensus was reached that these items would be the foundation for the formal policy on Resident Speak Out with the following additions: the Village Manager will be responsible for the sign-up sheet and should assure that online attendees are given the opportunity to speak out as well as those present in person; and a procedure is needed to allow the manager to include limitations on Speak Out in the preliminary agenda

4. Policy and Procedure for Open Meetings (Attachment D)

RECORDING MEETINGS: The suggested policies and procedures were discussed. Consensus was reached that these items would be the foundation for the formal policy on recording meetings with the following changes. Items 2 and 6 are deleted. Closed meetings shall not be officially recorded, and any recordings of closed meetings shall not be posted. The procedure for posting recordings of all other meetings shall be that the manager uploads the recordings to YouTube or a similar platform with access provided by link only. The link shall be posted along with the minutes of the meeting on the Village website so that it is available to residents and members.

5. Policy and Procedure for Open Records - Discussion was tabled.

ADJOURNMENT: Dr Rathbun called for a motion to adjourn the meeting at 8:30 pm. Mr. Uy made a motion for adjournment. The motion was seconded. All in favor. None opposed. Motion carried.

NEXT MEETING – Monday, June 2, 2025 at 6:30 pm

WILDE LAKE COMMUNITY ASSOCIATION

Resident Speakout

Monday, May 19, 2025, 6:30 pm

Name	Email	Phone	Wilde Lake or CA Testimony	Topic of Interest
CHRIS TRIEN	[REDACTED]	[REDACTED]	WL	Gov
Susan Tucker			WL	Roles of Officers & Directors
LARRY SCHUB			WL	Process
ANDREA THORN			3107 WL	INTEREST IN PROCESS / COMMUNITY ISSUES
Debbie Spradley	[REDACTED]	[REDACTED]	3107 WL	Pres for next

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Resident Speakout

Monday, May 19, 2025, 6:30 pm

Name	Email	Phone	Wilde Lake or CA Testimony	Topic of Interest
Kimberly Mautsky	Via Zoom	"		
Christine Farrelly	"	"		