

Village of Wilde Lake
**Application for Exterior Alteration
For Non-Residential Properties**

*Please consult the Wilde Lake Procedures and Guidelines for
Non-Residential Properties for application requirements.*

I. Applicant Information

Property Owner Name: _____

Address: _____

Contact Name: _____

Phone: _____ E-mail: _____

Property Address (if different from above): _____

II. Detailed Explanation of Proposed Changes

(attach extra sheets if needed)

III. Signatures of All Adjoining Property Owners

Owner Name: _____ Signature*: _____

Owner Name: _____ Signature*: _____

Owner Name: _____ Signature*: _____

Owner Name: _____ Signature*: _____

(use additional sheets if necessary)

***Signature indicates an awareness of proposed architectural changes and does not constitute approval.**

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IV. Checklist for Required Materials

_____ Response to comments from meeting with the Board and open comment period.

_____ Final site plan with all details and any revisions to the preliminary site plan at a minimum scale of 1"=30'.

_____ Location and details of all walks, courtyards, fences, trash dumpster enclosures, communication equipment and other exterior features within the building site.

_____ Final construction drawings showing all elevations, including details of trim and finishes at a minimum scale of 1/4"=1'0".

_____ Actual materials and color samples of exterior wall material and roofing including trim, doors, windows, etc.

_____ Final signage drawings showing the location and appearance of all signs and graphics including their size, materials and any illumination.

_____ Final exterior lighting system including locations, mounting heights and manufacturer's catalog photographs of proposed fixtures as well as a photometric study to assess the proposed intensity of lighting.

_____ Final landscape plan at a minimum scale of 1"=30' specifying the location, type and size of all plant materials.

_____ Description of temporary construction facilities such as trailers, storage locations, fences, temporary signs, lights, etc.

_____ Any other material required to explain the intent and character of the project.

V. Applicant Signature

If this application involves the placement of a structure on a portion of the applicant's property adjacent to Columbia Association (CA) property and any portion of the structure is placed on CA property, applicant disclaims for himself/herself and his/her successors any interest in CA's property, agrees to indemnify CA against any costs it incurs to protect its property rights, and agrees to remove the structure from CA's property.

The undersigned hereby understands and agrees that no work will begin until Architectural Committee approval is obtained.

Signature: _____ Date: _____

Submit completed application to:

Wilde Lake Community Association / Slayton House
10400 Cross Fox Lane
Columbia, MD 21044
Attn: Covenant Advisor covenants@wildelake.org

Phone: 410/730-3987
Fax: 410/730-6695
www.wildelake.org