

## Fast Track Process

For certain residential exterior alterations a *Fast Track* application review process is available to shorten processing time. The standard Application for Exterior Alteration form is also used for *Fast Track* requests, and it **must be complete** at the time of submission for *Fast Track* consideration.

Under given criteria, as described elsewhere in this Wilde Lake Architectural Guidelines and Maintenance Standards, the following alteration categories qualify for *Fast Track*:

- Compost Bins
- Entry Doors
- Garage Doors
- Storm Doors
- Windows
- Rain Barrels
- Roofing
- Skylights

All requests for *Fast Track* review must be submitted no later than noon on any Monday which Slayton House is open\*. Upon receipt, the Covenant Advisor will certify that the application meets the eligibility criteria for the *Fast Track* process. If the project meets a *Fast Track* criterion and if the application is complete, it will be reviewed by the Village Board's Architectural Committee Liaison, and the applicant will be notified of the decision by email (or phone if no email address is provided) on Thursday by 3:30 pm.

Please note that *Fast Track* may not be available on certain weeks owing to scheduling difficulties or unforeseen circumstances. If an application cannot be reviewed under the *Fast Track* process, it will be shifted to the regular RAC schedule. The Architectural Committee Liaison has the right to request that any application submitted under *Fast Track* be first reviewed by the full Residential Architectural Committee before making a final decision.

\*In general, Slayton House is closed on the following holidays: New Year's Day, Martin Luther King Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas. Please call ahead to determine operating hours.

Approved by WLVB March 7, 2011