



WILDE LAKE COMMUNITY ASSOCIATION ANNUAL REPORT FY 2011

This annual report highlights the activities provided by the Wilde Lake Community Association (WLCA) during FY'10. WLCA operates four buildings in Wilde Lake Village: Slayton House, where the village office is located, and neighborhood centers at Bryant Woods, Faulkner Ridge and Running Brook. Slayton House hours are Monday – Thursday, 9am –9:30pm; Friday, 9am – 5pm; Saturday, 9am – 2pm.

The following residents served as elected representatives on the Wilde Lake Village Board of Directors from May 1, 2010 – April 30, 2011:

Lawrence Schoen, Chair

Bill Santos, Vice Chair

Vincent Marando

Nancy McCord

Barbara Wright

Wilde Lake Representative to the Columbia Council:

Philip Kirsch

Teen Representative: Ashley Kiani

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The Slayton House staff

- |                         |                                                   |
|-------------------------|---------------------------------------------------|
| <b>Bernice Kish</b>     | <i>Village Manager</i>                            |
|                         | <i>Gallery Director</i>                           |
| <b>Carole Black</b>     | <i>Special Assistant</i>                          |
|                         | <i>Revitalization Coordinator</i>                 |
| <b>Linda Stevens</b>    | <i>Facilities Coordinator</i>                     |
| <b>Carol Hobelmann</b>  | <i>Program/Events Coordinator</i>                 |
|                         | <i>Neighborhood Center Facilities Coordinator</i> |
| <b>Kathleen Brice</b>   | <i>Bookkeeper/Asst. Special Events</i>            |
| <b>Kathy Verheul</b>    | <i>Camp Coordinator</i>                           |
| <b>Kristin Shulder</b>  | <i>Covenant Advisor</i>                           |
| <b>Steve Teller</b>     | <i>Technical Director</i>                         |
| <b>Yvonne Wampler</b>   | <i>Receptionist/Manager on Duty</i>               |
| <b>Mae Whyte</b>        | <i>Receptionist/Manager on Duty</i>               |
| <b>Floyd Richardson</b> | <i>Set-up</i>                                     |
| <b>Nabil Morad</b>      | <i>Set-up</i>                                     |

Village website: [www.wildelake.org](http://www.wildelake.org)  
Village email: [wlca@columbiavillages.org](mailto:wlca@columbiavillages.org)

Sign up for the weekly email newsletter – Email [wlca@columbiavillages.org](mailto:wlca@columbiavillages.org) and request to be on the list.

## FY'11 BUDGET

The fiscal year 2011 covers the period from May 1, 2010 to April 30, 2011. The following budget was utilized during that time period. The first line item is our grant from Columbia Association. Other income is derived from programs, classes, rentals, tuitions and special events.

### INCOME

|                                                                  |                 |
|------------------------------------------------------------------|-----------------|
| CA Assessment Share                                              | 269,780.        |
| Rental Income                                                    | 132,000.        |
| Tuitions & Registrations                                         | 122,000.        |
| Interest Income                                                  | 2,000.          |
| Special Events Income                                            | 6,000           |
| Miscellaneous Income<br>(copier, product sales, documents, etc.) | 3,520.          |
| <b>TOTAL INCOME</b>                                              | <b>535,300.</b> |

### EXPENSES

|                                                                                                              |                 |
|--------------------------------------------------------------------------------------------------------------|-----------------|
| Administrative Salaries                                                                                      | 252,000.        |
| Technical/Janitorial                                                                                         | 15,500.         |
| Camp Salaries                                                                                                | 43,000.         |
| Payroll Benefits and Taxes                                                                                   | 44,000.         |
| Contract Labor                                                                                               | 7,000.          |
| Newsletter Expense                                                                                           | 11,000.         |
| Advertising                                                                                                  | 7,500.          |
| Program/Special Events Expense                                                                               | 7,000.          |
| Operating Expense                                                                                            | 41,750.         |
| Business Expense                                                                                             | 1,550.          |
| Depreciation                                                                                                 | 2,500.          |
| Fees                                                                                                         | 14,600.         |
| (Accounting, legal, payroll service, fingerprinting, CPR &<br>First Aid for Camp instructors, ASCAP, Notary) |                 |
| Utilities                                                                                                    | 53,400.         |
| Taxes                                                                                                        | 900.            |
| Insurance                                                                                                    | 7,500.          |
| Repairs & Maintenance Expense                                                                                | 19,100.         |
| Miscellaneous Expense                                                                                        | 6,500.          |
| <b>TOTAL EXPENSES</b>                                                                                        | <b>535,300.</b> |

## VILLAGE BOARD

The Wilde Lake Village Board consisted of: Larry Schoen, Chair and Bill Santos, Vice Chair, and Vince Marando, Nancy McCord, and Barbara Wright. During 2010-2011, the Board dealt with several issues and village concerns. The Board set priorities for the year and this report highlights their success in fulfilling these objectives.

### **Wilde Lake Village Center**

The redevelopment of the Village Center was a major focus for the Board throughout the year. As per CB-29, Kimco held the first of two mandatory pre-submission meetings regarding their proposal to redevelop the village center.

- ◆ The Board notified Kimco that they did not want to change the original boundary of the Village Center to include properties along Little Patuxent Parkway.
- ◆ The Board worked with the Mediation and Conflict Resolution Center to set up listening sessions for the community after the first Kimco pre-submission community meeting in July 2010 and developed a questionnaire to get additional feedback from residents.
- ◆ The Board developed and sent a statement to the Department of Planning and Zoning in response to Kimco's presentation of their plan to the Design Advisory Panel (DAP).
- ◆ The Board reviewed alternate plans for the village center presented by local architects and planners. They obtained the expert advice of consultants in transportation, village center planning and economic specialists, as well as Jane Dembner, the newly appointed CA Community Planner.

### **COMMUNICATIONS COMMITTEE**

The Communications Committee worked to improve communication with residents by

- ◆ Upgrading the website to include a direct tab for the email newsletter and village center redevelopment
- ◆ Shortened the website address to make it more convenient to access.
- ◆ Improved the format of the email newsletter
- ◆ Worked on questionnaire as a follow up to the

Kimco pre-submission meeting.

### **NON-RESIDENTIAL GUIDELINES AND PROCEDURES – Architectural Advisory Panel**

◆ As per the approved non-residential guidelines and procedures, the Architectural Committee formed the Architectural Advisory Panel, (AAP) consisting of architects and the chair of the Resident Architectural Committee (RAC). This panel reviews any architectural applications for non-residential properties in the village. Bob Tennenbaum, Nick Mangraviti and Jervis Dorton were appointed as the consulting architects for the Panel. Mark Brooks, the RAC Chair, was also on the committee.

The AAP sent a report to the DAP after Kimco's presentation of their initial site plan for the village center.

◆ The Board appointed additional members to the AAP upon the resignation of Nick Mangraviti. They are Bob Moon, Jim Leonard and Ruth Landsman. The AAP met and elected Jervis Dorton as Chair and Jim Leonard as Vice-Chair.

### **OTHER BOARD ACCOMPLISHMENTS**

- ◆ Appointed Kristin Shulder as the new village manager, Ms. Shulder replaced Bernice Kish, who retired after 26 years of service.
- ◆ Approved the donation of space for Family and Children's Services.

- ◆ Approved donations to Wilde Lake High School, Bryant Woods Elementary School, and Running Brook Elementary School.
  - ◆ Sponsored Village-wide clean-ups and yard sales, as well as co-sponsoring “Roots of Howard County” Celebration, Searching for Spring event, National Night Out, and, with Wilde Lake merchants, a Taste of Wilde Lake.
  - ◆ Worked with CA to design a replacement village sign for Harper’s Farm Road.
  - ◆ Worked with CA on restoration of village sign at Gov. Warfield and Twin Rivers Road.
  - ◆ Approved a donation to the Maggie Brown Fund, in memory of the president of Columbia Association.
  - ◆ Recommended to Columbia Association the hiring of April Wainwright, as community organizer.
- Met with residents and John McCoy, CA Watershed Manager, on the shore restoration project.

## COLUMBIA COUNCIL REPRESENTATIVE

Phil Kirsch served as the Wilde Lake Representative to the Columbia Council and CA Board of Directors. As Chair of the Board of Directors, Mr. Kirsch worked with the Board to:

- Approved and recommended to the CA Board of Directors a letter to the State Highway Administration regarding the widening of State Highway 29.
- Developed a process for public input steps on major CA projects
- Oversight of the launch of the Columbia Orientation Program
- Hosted the Howard County Economic Development Authority Director, Dick Story
- Hosted Howard County’s Chief of Police, William McMahon
- Hosted Howard County Chamber of Commerce, Executive Director, Pam Klahr
- Hosted the Executive Director of Howard County’s Base Closure and Realignment, Kent Menser

- Hosted representatives of Howard County’s State Delegation: Delegates Frank Turner, Elizabeth Bobo and Shane Pendergrass
- FY 12 Budget Process was reviewed and recommended for approval by the CA Board of Directors and recommended that they accept and file the FY11 FAC report on Charges B and C
- Solicited community volunteers and selected Financial Advisory Committee as well as three specific charges for the committee to investigate
- Developed Strategy Sketch for S-2, “Internal Columbia realities and the changing face of the region and state create a need for CA to take the lead in ensuring the Columbia community is re-evaluated and strengthened to provide a blueprint for the future.”
- Developed potential funding options for various capital projects
- Developed Strategy Sketches for S-3, “The invariability of human and environmental changes necessitates that CA be a leader in future facility and program planning.”
- Solicited community volunteers and selected Financial Advisory Committee as well as three specific charges for the committee to investigate
- Developed the Strategy Sketch for S-2, “Internal Columbia realities and the changing face of the region and state create a need for CA to take the lead in ensuring the Columbia community is re-evaluated and strengthened to provide a blueprint for the future.”
- Reviewed and recommended additions and amendments to the Conditional FY 12 Budget to the Board for approval.
- Developed and recommended potential funding options for various capital projects
- Developed Strategy Sketches for S-3, “The invariability of human and environmental changes necessitates that CA be a leader in future facility and program planning”; and recommended approval to the Board.

## WLCA STAFF

The WLCA staff provided support and assistance to

the Village Board, Columbia Council Representative, and all residents. The staff assisted in the planning and participated in the following special events and activities.

- Village-wide yard sale
  - Village Dumpster day
  - National Night Out
  - Breakfast and More with Santa
  - Rainbow Theatre/School's Out
  - Camp Open House
  - Camp of the Arts/Conservatory Performances
  - Marvelous Movies Film Series
  - Artists' Receptions
  - Open Space Luncheon
  - Senior Luncheons
  - Searching for Spring Egg Hunt\*
  - Columbia International Day\*
  - Taste of Wilde Lake
  - "Artfully Wilde" Craft Show and Sale
  - Lunch Theatre for Seniors
  - Volunteer Recognition Event
  - Roots of Howard County in Celebration of African American History (This was jointly sponsored by several villages).
  - "Out of the Bins" Art Sale
  - BGE Peak Rewards Seminar
  - Columbia-wide Clean-Up Day
  - Family Pool Party
  - Halloween Puppet Show & Party
  - International Day\*
- \*These were Columbia-wide events.*

The staff also provided the following services:

- Resident Concerns - Information and Referral
- Free notary service to Wilde Lake Residents
- Sale of Wilde Lake Products
- Welcome Packets for Newcomers
- Use of copier
- Informational bulletin board at Slayton House & at kiosk on Village Green
- Howard County phone directories
- CA and Wilde Lake resale documents
- Commuter assistance and bus schedule information
- Howard County and Columbia Maps

- Bike and hike maps

Slayton House staff also provided support to the Board, maintain the village website & the weekly email newsletter.

## RESIDENT ARCHITECTURAL COMMITTEE (RAC)

The 2010-2011 Resident Architectural Committee

\*Consisted of five volunteer residents of Wilde Lake: Mark Brooks, Chair, Jeff Friedhoffer, Vice Chair, Meg Burke, Kirsten Eland, and Alan Levine.

\*Met the second & fourth Tuesday of each month.

\*Volunteered approximately 220 hours for the year, including meetings and on-site visits of applications.

\*Reviewed 87 applications for exterior alterations.

Kristin Shulder, the Wilde Lake Covenant Advisor, can be reached at 410-730-3987 or email her at [wlcovenantadvisor@columbiavillages.org](mailto:wlcovenantadvisor@columbiavillages.org).

## ARCHITECTURAL COMMITTEE

The Architectural Committee (AC) is composed of the five members of the Village Board. The AC meets immediately before the Board meeting on the first and third Monday of the month. The AC gives final approval to all RAC recommendations and hears appeals if requested. During the past year the AC:

\*Sent 7 15-day notices to properties which were in violation of the covenants.

\*There were 87 applications & 43 Letters of Compliance

\*Recommended 5 cases to CA's ARC for action.

\*Appointed Vince Marando AC Liaison. The AC Liaison is required to process applications within five business days of the RAC recommendation.

Any appeal is heard by the entire AC.

## FACILITIES REPORT

Slayton House on the Wilde Lake Village Green is the headquarters of the Wilde Lake Community Association. All meetings of the Village Board and its subcommittees, the Architectural Committee and RAC are held at Slayton House. Classes for preschoolers through adults are offered throughout the year. In addition to dance classes held in a dance studio with a specially designed wooden dance floor, the theater at Slayton House is the home of Silhouette Stages Theatre Company, Dance Dimension, Central Maryland Youth Ballet, Musical Theatrix, Spectrum Theater, Granite Classical Tutorials, and the Camp of the Arts, a summer theater arts program for children ages 7-18. The theater also hosts many instrumental, dance and vocal performances throughout the year. Chesapeake Shakespeare Company and the Columbia Figure Skating Club rehearse at Slayton House, and this year, for the first time, Synapse Theatre Company appeared at Slayton House for a 2 weekend run. Weekdays the theater, Bill White Room and Wilde Lake Room are used for business meetings and seminars. Many weekends it is transformed for private celebrations and it is the home for a religious congregation on Sundays. Slayton House also offers a monthly film series, Rainbow Theater, monthly performances aimed at preschoolers, and two galleries that display the work of local artists. An art reception, which is free to the public, and sponsored jointly by the artists and Slayton House is held at the opening of each exhibit. Senior lunches with entertainment are held quarterly. The Wilde Lake Community Association facilities were used a total of 2,632 times from May 2010 to April 2011. This includes free uses, community uses and rentals and leases by CA lien and non-lien payers.

### NEIGHBORHOOD CENTERS:

Bryant Woods Neighborhood Center  
10449 Green Mountain Circle  
Faulkner Ridge Neighborhood Center  
10518 Marble Faun Court  
Running Brook Neighborhood Center  
5730 Columbia Road

There are three neighborhood centers operated by WLCA. Each center is leased to a nursery school for use Monday-Friday during the school year. In addition the centers are used by community groups for meetings, evening classes, village social events as well as church services. Last summer Bryant Woods was used for a vacation bible school and a camp program. Faulkner Ridge was used for condo association meetings, church on Sunday and other organizations' meetings. Running Brook was used for condominium association meetings.

## MEETING SCHEDULE

### VILLAGE BOARD:

The Board meets the first and third Monday of each month in the Bill White Room at Slayton House. Residents are invited to attend and speak out about any issues or concerns during Resident Speakout. An agenda is posted on the bulletin board in the entryway at Slayton House. It is also posted on the website and included in the weekly email newsletter.

### RESIDENT ARCHITECTURAL COMMITTEE (RAC):

The RAC meets the second and fourth Tuesday of each month in the Bill White Room at Slayton House. Application deadlines coincide with meeting dates in order to be considered at the following meeting. Applications as well as copies of the Wilde Lake Architectural Guidelines are available at Slayton House and on the website.

*Approved by the Wilde Lake Village Board 6/20/11*